

**State of South Carolina
Board of Financial Institutions
Office of the Commissioner of Banking**

BRANCH RELOCATION APPLICATION

FINANCIAL INSTITUTION INFORMATION:

Name of Institution		
Headquarters Address		
City	State	Zip Code
Contact Person, Title		Phone Number ()
Address		
City	State	Zip Code

BRANCH INFORMATION:

Official Name of Branch Office to be Relocated		<input type="checkbox"/> Leased	<input type="checkbox"/> Owned
Street Address			
City	State	Zip Code	
Reason for Relocation			
Address of New Property			
City	State	Zip Code	
Distance Between the Two Locations	Deposits in Branch to be Relocated \$		
Property Purchase Price or Lease Cost \$	Size of Lot	Square Footage of Building	<input type="checkbox"/> New Structure <input type="checkbox"/> Existing Structure
Additional Cost of Relocation (include furniture and fixtures, renovation costs, moving, etc.) \$			

Please attach the following, if applicable:

- **A copy of the option to purchase the property or a copy of the proposed lease agreement**
- **Information regarding the involvement of any officer, five percent shareholder or their related interests**
- **In the event the change in location of the branch is a distance of greater than 3 miles, supporting information that the move is within the same immediate neighborhood of the existing branch and that the move does not substantially affect the nature of the business of the branch and the customers of the branch.**

Officer's Signature

Date